



অভিবাসী  
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CENTRE

## Republic of South Africa

Visa Options for Bangladeshi Nationals

January 2021

Supported by



Federal Foreign Office

Implemented by



## South Africa: Visa Options for Bangladeshi Nationals

There is no Embassy or Consulate of South Africa in Dhaka. Bangladeshi citizens require to apply to the South African High Commission in India. Visa applications must be submitted to South Africa VFS, New Delhi, which accepts visa application three days in a week (Monday, Wednesday & Friday).

### Address:

South African High Commission  
B -18, Vasant Marg, Vasant Vihar, New Delhi, Delhi 110057, India  
Telephone: +91 11 2614 9411

### SHORT TERM VISA

Weblink: <https://visa.vfsglobal.com/one-pager/southafrica/india/english/#Short-term>

#### 1.a. Visitors Visa

- Visitor's visa will be issued to the following categories:
  - Visits to family or friends and also for tourism purposes
  - Business purposes
  - Spouse to join a spouse who is in South Africa on a work or study permit
  - Children to join parents who are in South Africa on work or study permits
  - Fiancée/ fiancé to join his or her partner with the intention of marrying within 90 days
  - Study purposes (max stay 3-months)
  - Research
  - Conferences
  - To work in the production of a movie or show (i.e. in the entertainment industry)
  - For medical purposes (max stay 3-months)
  - Sport events

#### 1.b. Medical (Only Private Hospitals/Clinics)

##### **Documents Required**

- Passport, (valid for at least 30 days after the intended stay/departure date from South Africa; at least Two unused/blank visa pages)( Along with Old Passport i.e. Previous Passport is Mandatory- Applicable in Mumbai,Pune,Ahmedabad,Goa and Bangalore only).
- Fully completed visa application form – 11 (DHA-84) – must be completed in **black ink and block letters**.
- Application form-11 (DHA-84) must be signed by the applicant and signature should match the signature on the passport.
- Proof of funds (Last 03 month's bank statement signed and stamped by the bank with a balance of South African Currency R 3000 or equivalent in INR for Delhi and Mumbai.

- Invitation/confirmation for/of medical appointment from private medical institution/practitioner (medical treatment not allowed at public/government medical facilities). The letter must include physical/street address, as well as contact details of the Medical facility/Doctor and name designation and signature; and Host ID copy attested by commissioner of OATHS (South Africa).
- Vaccination certificate, (yellow fever) If applicant will travel through or stay in yellow fever belt. For the latest Yellow Fever Policy please [click here](#)
- Copies of passport bio-data pages.
- Two recent (not older than 30 days/1 month) passport size, ( 35mm x 45mm of the picture) photographs.
- Original covering letter signed by the applicant (should clearly mention who will bear the expenses of the trip).
- Valid return air ticket.
- Accommodation proof.
- **For Minor Dependent Children Applicant:** Please [Click Here](#)
- Parental Consent Affidavit : [Click here](#)

### 1.c. Business Meeting

#### **Documents Required**

- Passport, (valid for at least 30 days after the intended stay/departure date from South Africa; at least Two unused/blank visa pages)( Along with Old Passport i.e. Previous Passport is Mandatory- Applicable in Mumbai,Pune,Ahmedabad,Goa and Bangalore only).
- Fully completed visa application form-11 (DHA-84) – must be completed in **black ink and block letters**.
- Application form-11 (DHA-84) must be signed by the applicant and signature should match the signature on the passport.
- Proof of funds (Last 03 month's bank statement signed and stamped by the bank with a balance of South African Currency R 3000 or equivalent in INR for Delhi and Mumbai) Required original Indian bank statement on bank letterhead paper with stamp and signature and NO Passbook, NO e-statements, NO Net banking copies will be accepted.
- Letter of invitation from the South African organizers/hosts/companies stating the name, passport number of applicant as well as purpose and duration of visit. Letter must have the physical address, as well as contact details of the host and host's/authorized signature's name, designation and signature (Host ID copy attested by commissioner of OATHS needs to be submitted if required by SAHC).. Also, submissions at Mumbai, Ahmedabad, Goa, Pune and Bangalore must have host ID copy attested by Commissioner of Oaths/South African Police (latest 3 months).
- Reference/introduction letter from Indian employer stating the name, passport number of applicant as well as purpose and duration of visit. Letter must have the physical address, as well as contact details of authorized signature's name, designation and signature;
- Vaccination certificate, (yellow fever) If applicant will travel through or stay in yellow fever belt. For the latest Yellow Fever Policy please [click here](#)
- valid flight ticket OR proof of reservation.

- two recent (not older than 30 days/1 month) passport size, ( 35mm x 45mm of the picture) photographs.
- Copies of passport bio-data pages.
- Accommodation proof.
- **For Minor Dependent Children Applicant:-** Please [Click Here](#)
- Parental Consent Affidavit: [Click here](#)
- Applications for short term work visitor's visa, also known as section 11(2) visitor's visa, Applicants are expected to comply with the requirement outlined (checklist) on page 134 and page 136 of the DHA 84 application form.
- Must submit a recently attested/certified (within 3 months) copy of South African ID or Foreign passport with valid visa of host company representative.

### 1.d. Training

#### **Documents Required**

- Passport, (valid for at least 30 days after the intended stay/departure date from South Africa; at least Two unused/blank visa pages)( Along with Old Passport i.e. Previous Passport is Mandatory- Applicable in Mumbai,Pune,Ahmedabad,Goa and Bangalore only).
- Fully completed visa application form-11 (DHA-84) – must be completed in **black ink and block letters**.
- Application form-11 (DHA-84) must be signed by the applicant and signature should match the signature on the passport.
- Proof of funds (Last 03 month's bank statement signed and stamped by the bank with a balance South African Currency R 3000 or equivalent in INR for Delhi and Mumbai) **Required original Indian bank statement on bank letterhead with stamp and signature and no Passbook, e-statements, Net banking copies will be accepted.**
- Letter of invitation from the South African organizers/hosts/companies stating the name, passport number of applicant as well as purpose and duration of visit. Letter must have the physical address, as well as contact details of the host and host's/authorized signature's name, designation and signature (Host ID copy attested by commissioner of OATHS needs to be submitted if required by SAHC). For submissions at Mumbai, Ahmedabad, Goa, Pune and Bangalore the invitation letters must be on letterhead and attested with company seal/stamp.
- Reference/introduction letter from Indian employer stating the name, passport number of applicant as well as purpose and duration of visit. Letter must have the physical address, as well as contact details of authorized signature's name, designation and signature;
- Vaccination certificate, (yellow fever) If applicant will travel through or stay in yellow fever belt. For the latest Yellow Fever Policy please click here
- valid flight ticket OR proof of reservation.
- two recent (not older than 30 days/1 month) passport size, ( 35mm x 45mm of the picture) photographs.
- Copies of passport bio-data pages.
- Accommodation proof.
- **Important Documents must be submitted (Pilot Training):-**

- Attested copy of the company registration with S.A. Civil Aviation Authority (SACAA).
- Attested copy of a valid Training Approval Certificate issued by SACAA.
- For Minor Dependent Children Applicant: Please [Click Here](#)
- Parental Consent Affidavit: [Click here](#)

### **1.e. Conferences**

#### **Documents Required**

- Passport, (valid for at least 30 days after the intended stay/departure date from South Africa; at least Two unused/blank visa pages)( Along with Old Passport i.e. Previous Passport is Mandatory- Applicable in Mumbai,Pune,Ahmedabad,Goa and Bangalore only).
- Fully completed visa application form – 11 (DHA-84) – must be completed in black ink and block letters.
- Application form-11 (DHA-84) must be signed by the applicant and signature should match the signature on the passport.
- Proof of funds (Last 03 month's bank statement signed and stamped by the bank with a balance of South African Currency R 3000 or equivalent in INR for Delhi and Mumbai) Required original Indian bank statement on bank letterhead with stamp and signature and no passbook, e-statements, Net banking copies will be accepted.
- Letter of invitation from the South African organizers/hosts/companies stating the name, passport number of applicant as well as purpose and duration of visit. Letter must have the physical address, as well as contact details of the host and host's/authorized signature's name, designation and signature (Host ID copy attested by commissioner of OATHS needs to be submitted if required by SAHC). Invitation letter must be on institution/organization letterhead.
- Reference/introduction letter from Indian employer stating the name, passport number of applicant as well as purpose and duration of visit. Letter must have the physical address, as well as contact details of authorized signature's name, designation and signature;
- Vaccination certificate, (yellow fever) If applicant will travel through or stay in yellow fever belt. For the latest Yellow Fever Policy please click here
- Confirmed return/onward air ticket.
- Two recent (not older than 30 days/1 month) passport size, ( 35mm x 45mm of the picture) photographs.
- Copies of passport bio-data pages.
- Accommodation proof.
- For Minor Dependent Children Applicant: Please [Click Here](#)
- Parental Consent Affidavit: [Click here](#)

### **1.f. Short Term Projects**

#### **Documents Required**

- Passport, (valid for at least 30 days after the intended stay/departure date from South Africa; at least Two unused/blank visa pages)( Along with Old Passport i.e.

Previous Passport is Mandatory- Applicable in Mumbai,Pune,Ahmedabad,Goa and Bangalore only).

- Fully completed visa application form-11 (DHA-84) – must be completed in **black ink and block letters**.
- Application form-11 (DHA-84) must be signed by the applicant and signature should match the signature on the passport.
- Proof of funds (Last 03 month's bank statement signed and stamped by the bank with a balance of South African Currency R 3000 or equivalent in INR for Delhi and Mumbai) Required original Indian bank statement on bank letterhead with stamp and signature and NO passbook, NO e-statements, NO Net banking copies will be accepted.
- Letter of invitation from the South African organizers/hosts/companies stating the name, passport number of applicant as well as purpose and duration of visit. Letter must have the physical address, as well as contact details of the host and host's/authorized signature's name, designation and signature (Host ID copy attested by commissioner of OATHS needs to be submitted if required by SAHC). Also, submissions at Mumbai, Ahmedabad, Goa, Pune and Bangalore must have host ID copy attested by Commissioner of Oaths/South African Police (latest 3 months).
- Recommendation from respective film commission in South Africa i.e. Cape Town Film Commission, Durban Film Office or Gauteng Film Commission stating the name, passport number of applicant(s) as well as purpose and duration of visit. (if going for a Film project).
- Reference/introduction letter from Indian employer stating the name, passport number of applicant as well as purpose and duration of visit. Letter must have the physical address, as well as contact details of authorized signature's name, designation and signature;
- Vaccination certificate, (yellow fever) If applicant will travel through or stay in yellow fever belt. For the latest Yellow Fever Policy, please [click here](#)
- valid flight ticket OR proof of reservation.
- two recent (not older than 30 days/1 month) passport size, ( 35mm x 45mm of the picture) photographs.
- Copies of passport bio-data pages.
- Accommodation proof.

**For Minor Dependent Children Applicant:** Please [click here](#)

- Parental Consent Affidavit: [click here](#)
- Applications for short term work visitor's visa, also known as section 11(2) visitor's visa, Applicants are expected to comply with the requirement outlined (checklist) on page 134 and page 136 of the DHA 84 application form.
- Must submit a recently attested/certified (within 3 months) copy of South African ID or Foreign passport with valid visa of host company representative.
- All applications for 11:2 work visa must be accompanied by applicant's CV and notarized copies of qualification certificates in lieu of the requirements for qualification and skills.
- **Note:** The person who signs the invitation letter i.e. HR or Company Executive needs to provide a Valid attested Photo ID (latest 3months) copy by Commissioner of oaths.

#### **Important Notice:-**

- Applicant needs to provide the below document as guided by South African High Commission, New Delhi.

- Purpose or necessity of work. - Should be mention in the Covering letter provided by the Applicant.
- Nature of the work: - should be mention in the invitation letter provided by the South African Company.
- Qualification and skills required for the work. :- Applicant needs to provide the academic certificates (photo copies) and Experience letter along with the application.
- Duration of the work. - It should be mention in the Visa Application form, Invitation Letter and Covering Letter.
- Place of work. - It should be mention in the Visa Application form, Invitation Letter and Covering Letter.
- Duration of the visit: - It should be mention in the Visa Application form, Invitation Letter and Covering Letter.
- Proof of remuneration or stipend that the foreigner will receive from the employer: - Letter should be provided by the employer from India and South Africa.
- Identity and contact details of the prospective employer or relevant contact person from the host institution. - Employer (Invitee) details should be mention in the Invitation letter along with their designation and contact details.

## **1.g. Holiday / Visiting Family-Friends / Sports Events**

### **Documents Required**

#### **1.g.a Holiday Visa**

- Passport, (valid for at least 30 days after the intended stay/departure date from South Africa; at least Two unused/blank visa pages)(Along with Old Passport i.e. Previous Passport is Mandatory- Applicable in Mumbai,Pune,Ahmedabad,Goa and Bangalore only).
- Fully completed visa application form-11 (DHA-84) – must be completed in **black ink and block letters**.
- Application form-11 (DHA-84) must be signed by the applicant and signature should match the signature on the passport.
- Proof of funds (Last 03 month's bank statement signed and stamped by the bank with a balance of South African Currency R 3000 or equivalent in INR for Delhi and Mumbai) (**Required original Indian bank statement on bank letterhead with stamp and signature and No passbook, No e-statements, No Net banking copies will be accepted.**).
- Proof of hotel booking, (verifiable) stating the name, passport number of applicant(s) and duration of visit, physical address, as well as contact details of the hotel as well as authorized signature's name, designation and signature.
- Letter from South Africa with Name and details of the South Africa tour guide handling company partnering with (name)travel agency in south Africa, listing tourists and signed.
- Copy of tours itinerary signed by South Africa host tour handling company.
- NOC for leave from employer/ school/ university clearly mentioning the name, passport number of applicant(s) and duration of visit. Letter must have the physical

address, as well as contact details of authorized signature's name, designation and signature.

- A day-to-day itinerary/travel plan covering your stay in South Africa.
- Vaccination certificate, (yellow fever) If applicant will travel through or stay in yellow fever belt. For the latest Yellow Fever Policy, please [click here](#)
- valid flight ticket OR proof of reservation.
- Two recent (not older than 30 days/1 month) passport size, ( 35mm x 45mm of the picture) photographs
- Marriage certificate, where applicable (For verification purpose applicant needs to carry the Original Marriage Certificate at the time of submission at VFS centre)
- Copies of passport bio-data pages (photo page and address/parents page (INDIAN PASSPORTS)).
- Original covering letter signed by the applicant stating the name, passport number of applicant(s) and duration of visit. Letter must have the physical address, as well as contact details of authorized signature's name, designation and signature (should clearly mention who will bear the expenses of the trip).
- **For Minor Dependent Children Applicant:** Please [click here](#)
- Parental Consent Affidavit: [click here](#)

#### **Notes:**

- Documents such as Parental Consent Affidavit form for which the link is below, passport copy of parents as well as child + Unabridged Birth Certificate of child must be carried for Parental Consent Affidavit procedure. In case of death of either parents death certificate has to be produced. In case of death of both parents the procedure has to be carried out by legal guardian at Mumbai Consulate and death certificates mandatory of both parents to be produced. In case of divorce the legal divorce documents has to be produced.
- Affidavit less than 3 months old as part of the application. Originals should be kept for their records while travelling Minors who apply for a South African visa at VFS service-point shall be required to submit the attested copy of Parental Consent to South Africa.
- If unabridged birth certificate is in local language than English translation affidavit must be produce along with local language unabridged birth certificate.
- For further assistance contact us at 022-67866066, Timings: 08:00-17:00 (Monday to Friday except Consulate Holidays).

#### **1.g.b. Family Visit**

- Passport, (valid for at least 30 days after the intended stay/departure date from South Africa; at least Two unused/blank visa pages).
- Fully completed visa application form-11 (DHA-84) – must be completed in **black ink and block letters**.
- Application form-11 (DHA-84) must be signed by the applicant and signature should match the signature on the passport.
- Proof of funds (Last 03 month's bank statement signed and stamped by the bank with a balance of South African Currency R 3000 or equivalent)



- Letter of invitation from the South African hosts stating the name, passport number of applicant as well as purpose and duration of visit. Letter must have the physical address, as well as contact details of the host and host's/authorized signature's name, designation and signature; and Host ID copy and Invitation Letter attested by commissioner of OATHS or South African Police (South Africa)
- Residence Proof of host from South Africa(attested).
- certified copy of the host's ID or copy of residential status, (permanent residence permit or work permit).
- NOC letter for leave from Employer/ School/ University stating the name, passport number of applicant(s) and duration of visit. Letter must have the physical address, as well as contact details of authorised signature's name, designation and signature;
- Vaccination certificate, (yellow fever) If applicant will travel through or stay in yellow fever belt. For the latest Yellow Fever Policy, please [click here](#)
- valid flight ticket OR proof of reservation.
- Two recent (not older than 30 days/1 month) passport size, (35mm x 45mm of the picture)photographs.
- marriage certificate, where applicable (For verification purpose applicant needs to carry the Original Marriage Certificate at the time of submission at VFS centre).
- Copies of passport bio-data pages.
- Original covering letter signed by the applicant stating the name, passport number of applicant(s) and duration of visit. Letter must have the physical address, as well as contact details of authorised signature's name; designation and signature (should clearly mention who will bear the expenses of the trip).
- **For Minor Dependent Children Applicant:** Please [click here](#)
- Parental Consent Affidavit: [click here](#)

#### **Notes:**

- Documents such as Parental Consent Affidavit form for which the link is below, passport copy of parents as well as child + Unabridged Birth Certificate of child must be carried for Parental Consent Affidavit procedure. In case of death of either parents death certificate has to be produced. In case of death of both parents the procedure has to be carried out by legal guardian at Mumbai Consulate and death certificates mandatory of both parents to be produced. In case of divorce the legal divorce documents has to be produced.
- Minors who apply for a South African visa at VFS Global service-point shall be required to submit the attested copy of Parental Consent Affidavit less than 3 months old as part of the application. Originals should be kept for their records while travelling to South Africa.
- If unabridged birth certificate is in local language than English translation affidavit must be produce along with local language unabridged birth certificate.
- For further assistance contact at 022-67866066, Timings: 08:00-17:00 (Monday to Friday except Consulate Holidays).
- In case applicant applying for multiple entry visa for holiday purpose needs to submit the motivation letter along with the other supporting documents, without motivation letter application will not be accepted at VFS Global.

#### **1.h. Academic Sabbatical**

## Documents Required

- Passport, (valid for at least 30 days after the intended stay/departure date from South Africa; at least Two unused/blank visa pages)( Along with Old Passport i.e. Previous Passport is Mandatory- Applicable in Mumbai,Pune,Ahmedabad,Goa and Bangalore only).
- Fully completed visa application form-11 (DHA-84) – must be completed in **black ink and block letters**.
- Application form-11 (DHA-84) must be signed by the applicant and signature should match the signature on the passport.
- Proof of funds (Last 03 month's bank statement signed and stamped by the bank with a balance of South African Currency R 3000 or equivalent).
- letter of acceptance from tertiary institution stating the name of invitee/applicant, passport number and purpose and duration of visit. The letter must be on the official letter head of the institution, which include physical/street address, as well as contact details of the host and host's name, designation and signature; (Host ID copy attested by commissioner of OATHS needs to be submitted if required by SAHC).
- Vaccination certificate, (yellow fever) If applicant will travel through or stay in yellow fever belt. For the latest Yellow Fever Policy please click here
- Refundable repatriation deposit/or written undertaking from institution.
- two recent (not older than 30 days/1 month) passport size, (35mm x 45mm) photographs.
- Marriage certificate, where applicable (For verification purpose applicant needs to carry the Original Marriage Certificate at the time of submission at VFS Centre).
- Radiological Report issued by a registered radiologist certifying that the applicant has been examined by him or her with regard to active pulmonary TB signs. Report not older than 6 months at time of submission. Not applicable to under 12 years and pregnant women. (For submission in Mumbai, Pune ,Goa and Bangalore Radiological Report should be on doctors/Clinic/Hospital- letterhead and not on the pre-prescribed format given under the forms).
- Medical Report issued by registered medical practitioner with regard to applicant's general state of health. Report not older than 6 months at time of submission. (For submission in Mumbai, Pune,Goa and Bangalore Medical Report should be on doctors/Clinic/Hospital- letterhead and not on the pre-prescribed format given under the forms).
- Police clearance certificate (above 18 years) from MEA.
- Copies of passport bio-data pages (photo page and address/parents page (INDIAN PASSPORTS)).
- Original covering letter signed by the applicant stating the name, passport number of applicant(s) and duration of visit. Letter must have the physical address, as well as contact details of authorized signature's name, designation and signature (should clearly mention who will bear the expenses of the trip).
- NOC letter for leave from Employer/ School/ University stating the name, passport number of applicant(s) and duration of visit. Letter must have the physical address, as well as contact details of authorized signature's name, designation and signature.
- Accommodation proof.
- **For Minor Dependent Children Applicant:** Please [click here](#)

- Parental Consent Affidavit: [click here](#)
- One way Air Ticket bookings.

## 1.i. Research Work

### Documents Required

- Passport, (valid for at least 30 days after the intended stay/departure date from South Africa; at least Two unused/blank visa pages)( Along with Old Passport i.e. Previous Passport is Mandatory- Applicable in Mumbai,Pune,Ahmedabad,Goa and Bangalore only).
- Fully completed visa application Form – 8 (DHA-1738) incase applying for more than 90 days and Form-11 (DHA-84) in case applying for less then 90 days applicable for Delhi, Gurgaon, Jaipur and Kolkata and DHA-84 applicable for Mumbai, Bangalore, Goa, Ahmedabad, Pune – must be completed in **black ink and block letters**.
- Application Form – 8 (DHA-1738) incase applying for more than 90 days and Form-11 (DHA-84) incase applying for less then 90 days applicable for Delhi, Gurgaon, Jaipur and Kolkata and DHA-84 applicable for Mumbai, Bangalore, Goa, Ahmedabad, Pune – must be signed by the applicant and signature should match the signature on the passport.
- Proof of funds (Last 03 month's bank statement signed and stamped by the bank with a balance of South African Currency R 3000 or equivalent)
- letter of invitation stating the name of invitee/applicant, passport number and purpose and duration of visit. The letter must include physical/street residential address, as well as contact details of the host and host's name, designation and signature;
- certified copy of the host's Temporary Residence Permit and passport bio-data pages.
- Vaccination certificate, (yellow fever) If applicant will travel through or stay in yellow fever belt. For the latest Yellow Fever Policy please [click here](#)
- two recent (not older than 30 days/1 month) passport size, ( 35mm x 45mm of the picture)photographs.
- Marriage certificate, where applicable (For verification purpose applicant needs to carry the Original Marriage Certificate at the time of submission at VFS Centre).
- Radiological Report issued by a registered radiologist certifying that the applicant has been examined by him or her with regard to active pulmonary TB signs. Report not older than 6 months at time of submission. Not applicable to under 12 years and pregnant women. (For submission in Mumbai, Pune, Goa and Bangalore Radiological Report should be on doctors/Clinic/Hospital- letterhead and not on the pre-prescribed format given under the forms).
- Medical Report issued by registered medical practitioner with regard to applicant's general state of health. Report not older than 6 months at time of submission. (For submission in Mumbai, Pune, Goa and Bangalore Medical Report should be on doctors/Clinic/Hospital- letterhead and not on the pre-prescribed format given under the forms).
- Police clearance certificate (above 18 years) from MEA.
- Copies of passport bio-data pages.
- Original covering letter signed by the applicant stating the name, passport number of applicant(s) and duration of visit. Letter must have the physical address, as well as

contact details of authorized signature's name, designation and signature (should clearly mention who will bear the expenses of the trip).

- NOC letter for leave from Employer/ School/ University stating the name, passport number of applicant(s) and duration of visit. Letter must have the physical address, as well as contact details of authorized signature's name, designation and signature
- Accommodation proof.
- **For Minor Dependent Children Applicant:** Please [click here](#)
- Parental Consent Affidavit: [click here](#)
- One way Air Ticket

### **1.i. Dependant Visa (Accompanying Foreign Spouse And Dependant Children)**

#### **Documents Required**

- Passport, (valid for at least 30 days after the intended stay/departure date from South Africa; at least Two unused/blank visa pages)( Along with Old Passport i.e. Previous Passport is Mandatory- Applicable in Mumbai,Pune,Ahmedabad,Goa and Bangalore only).
- Fully completed visa application Form – 8 (DHA-1738) and DHA-84 applicable for Mumbai, Bangalore, Goa, Ahmedabad, Pune – must be completed in **black ink and block letters**.
- Fully completed visa application Form – 8 (DHA-1738) and DHA-84 applicable for Mumbai, Bangalore, Goa, Ahmedabad, Pune – must be completed in **black ink and block letters**.
- Proof of funds (Last 03 month's bank statement signed and stamped by the bank with a balance of South African Currency R 3000 or equivalent).
- Invitation letter from the host in South Africa. The letter must include physical/street address, as well as contact details of the host with name, designation and signature; and attested by commissioner of OATHS or south African police(south Africa).
- Copy of the host's ID or copy of residential status, (permanent residence permit or work permit and passport bio-data pages and Host ID copy attested by commissioner of OATHS or South African Police (South Africa).
- Residence proof of host from south Africa(attested).
- Vaccination certificate, (yellow fever) If applicant will travel through or stay in yellow fever belt. For the latest Yellow Fever Policy please [click here](#)
- Copies of passport bio-data pages (photo page and address/parents page (INDIAN PASSPORTS)).
- Original covering letter signed by the applicant.
- Marriage certificate, where applicable (For verification purpose applicant needs to carry the Original Marriage Certificate at the time of submission at VFS Centre)
- Radiological Report issued by a registered radiologist certifying that the applicant has been examined by him or her with regard to active pulmonary TB signs. Report not older than 6 months at time of submission. Not applicable to under 12 years and pregnant women.(For submission in Mumbai, Pune ,Goa and Bangalore Radiological Report should be on doctors/Clinic/Hospital- letterhead and not on the pre-prescribed format given under the forms)

- Medical Report issued by registered medical practitioner with regard to applicant's general state of health. Report not older than 6 months at time of submission. (For submission in Mumbai, Pune, Goa and Bangalore Medical Report should be on doctors/Clinic/Hospital- letterhead and not on the pre-prescribed format given under the forms).
- Police clearance certificate (above 18 years) from MEA.
- Original covering letter signed by the applicant stating the name, passport number of applicant(s) and duration of visit. Letter must have the physical address, as well as contact details of authorized signature's name, designation and signature (should clearly mention who will bear the expenses of the trip).
- **For Minor Dependent Children Applicant:** Please [click here](#)
- Parental Consent Affidavit: click [here](#)

#### Notes:

- Minor child applying for dependent visa where in inviter parent is in South Africa then they have to visit either Department of Home Affairs office or South African Police station in South Africa to get the Parental Consent Affidavit form attested. Once attestation is done they have to send clear scan attested copy to the parent available in India. During the time of submission at VFS that copy should be attached as part of the minor child application (mandatory). Once submission is done the other parent available in India does not need to visit Consulate to carry out the procedure.
- Minors who apply for a South African visa at VFS service-point shall be required to submit the attested copy of Parental Consent Affidavit less than 4 months old as part of the application.
- If minor child accompanied by someone other than a parent and both parent present in India then for Parental Consent Affidavit procedure both parents have to mandatorily visit South Africa Consulate Mumbai from Monday to Thursday between 9:00 to 12:00 before coming for submission at VFS. Once attestation is done original should be kept for their records and copy must be submitted as part of minor child application.
- If unabridged birth certificate is in local language than English translation affidavit must be produce along with local language unabridged birth certificate.
- For further assistance contact at 022-67866066, Timings: 08:00-17:00. (Monday to Friday except Consulate Holidays).
- One way Air Ticket.

#### **1.k. Volunteer/Charity Work**

##### **Documents Required**

- Passport, (valid for at least 30 days after the intended stay/departure date from South Africa; at least Two unused/blank visa pages)( Along with Old Passport i.e. Previous Passport is Mandatory- Applicable in Mumbai, Pune, Ahmedabad, Goa and Bangalore only).
- Fully completed visa application Form – 8 (DHA-1738) – must be completed in **black ink and block letters**.
- Application Form – 8 (DHA-1738) must be signed by the applicant and signature should match the signature on the passport.

- Proof of funds (Last 03 month's bank statement signed and stamped by the bank with a balance of South African Currency R 3000 or equivalent in INR for Delhi and Mumbai.
- Letter from the applicant detailing purpose and duration.
- Letter from the host organization confirming purpose and duration stay in RSA, disclosure of salary/stipend, declaration of support On organization letter head. Identity of the responsible person.
- Referral/recommendation (medical report) by Indian medical practitioner. (For submission in Mumbai, Pune, Goa and Bangalore Medical Report should be on doctors/Clinic/Hospital- letterhead and not on the pre-prescribed format given under the forms).
- A radiological report not older than 6 months (For submission in Mumbai, Pune, Goa and Bangalore Radiological Report should be on doctors/Clinic/Hospital- letterhead and not on the pre-prescribed format given under the forms).
- Police clearance certificate from countries where applicants stayed for 12 months or more. Not older than 12 months.
- Vaccination certificate, (yellow fever) If applicant will travel through or stay in yellow fever belt. For the latest Yellow Fever Policy please click [here](#)
- Copies of passport bio-data pages.
- Two recent (not older than 30 days/1 month) passport size, (35mm x 45mm of the picture) photographs.
- Original covering letter signed by the applicant (should clearly mention who will bear the expenses of the trip).
- Valid return air ticket.
- Accommodation proof.
- Medical, radiological and police clearance will not be required if the volunteer service is going to be less than 3 months.

## **1.1. Film Industry Visa**

### **Documents Required**

#### **Updates On Film Industry And Business Executive Port Of Entry Visa Applications Visitors Visa For The Film Industry**

Two types of applicants/travellers can be distinguished for the purpose of the film industry. Those applying/travelling to do oversight roles/functions (oversight applicants) and those who conduct work (specialists' applicants). The projected duration of film production in the Republic of South Africa will generally determine the category of visa to be applied for.

#### **Oversight Applicants/Travellers**

The oversight applicants are required to submit applications for a visitor's visa for the period not exceeding 90 days.

#### **Requirements for oversight applicant - three months**

- Dully completed and signed DHA 84 application form

- Passport valid not less than 30 days after the intended date of departure. (at least Two unused/blank visa pages)( Along with Old Passport i.e. Previous Passport is Mandatory- Applicable in Mumbai,Pune,Ahmedabad,Goa and Bangalore only)
- Flight itinerary/confirmed reservation
- Valid letter from relevant organisation (confirming purpose of visit or oversight visit, specifying duration of visit and related undertakings)
- Yellow fever vaccination certificate, if applicable.
- Applicable fees

### **Specialist Applicants/Travellers**

Specialists applicants are expected to submit an application for short term work visitors project visa section 11(2) visit or long term work visitors visa section 11(1)(b)(iv). Short term work visit may be issued for a period not exceeding three months. Long term work visitors project may be issued for a period not exceeding three years.

### **Short term work visitors for film project - Section 11(2)**

#### **Requirements for short term work visitors for film projects - three months**

- Dully completed and signed DHA 84 application form
- Passport valid not less than 30 days after the intended date of departure (at least Two unused/blank visa pages).( Along with Old Passport i.e. Previous Passport is Mandatory- Applicable in Mumbai,Pune,Ahmedabad,Goa and Bangalore only)
- Flight itinerary/confirmed reservation
- Valid letter from relevant organization outlining among other things, confirmation of purpose of visit i.e. to visit and do work on a film shoot or modelling project as,actor,cameramen etc, specifying duration of visit and related undertakings)
- Yellow fever vaccination certificate, if applicable. [click here](#)
- Applicable fees

### **Long term work visitors for film project - Section 11(1)(b)(iv)**

Requirements for long term work visitors for film project - three years

- Dully completed and signed DHA 84 application form
- Passport valid not less than 30 days after the intended date of departure (at least Two unused/blank visa pages).( Along with Old Passport i.e. Previous Passport is Mandatory- Applicable in Mumbai,Pune,Ahmedabad,Goa and Bangalore only)
- Flight itinerary/confirmed reservation
- Valid letter from relevant organization outlining among other things, confirmation of purpose of visit i.e. to visit and do work on a film shoot or modelling project as,actor,cameramen etc, specifying duration of visit and related undertakings)
- Yellow fever vaccination certificate, if applicable. [Click Here](#)
- Police Clearance Certificate (PCC)

## **Visa Fee (For all Short-Term Visas)**

INR 2207

## **2. LONG TERM VISA**

### **2.a. Long Term Business Executive Port of Entry Visa**

The Minister of Home Affairs approves the issuance of port of entry visa to business executives. Business executives may be issued, by South African Mission, with a port of entry visa for the duration not exceeding 10 years and for a period not exceeding 30 days on each visit.

#### **Requirements for Business Executive Port of entry visitor's visa**

- Dully completed and signed DHA 84 application form
- Passport valid not less than 30 days after the intended date of departure.
- Flight itinerary/confirmed reservation
- Valid letters stating / confirming purpose duration of visit
- Applicant's 3 months recently certified copy of bank statement with proof of available funds
- Yellow fever vaccination certificate, if applicable. [Click Here](#)
- Applicable fees
- The requirement of certified copy of a bank statement will only be waived / exempt if the application is accompanied by a valid Note Verbal

### **2.b. Study Visa**

#### **Documents Required**

- Application for DHA-1738 completed in full with BLACK ink and signed by applicant
- A valid passport which expires in no less than 30 days after expiry of the intended date of departure (at least Two unused/blank visa pages)
- Two passport size coloured photographs (35X45mm)
- Original covering letter signed by the applicant (should clearly mention the purpose of visit, Should clearly mention applicant home address & contact details).
- Copies of passport bio-data pages.
- Proof of sufficient financial means in the form of recently bank certified statements for the last three months to the value of INR 13650 or equivalent per month
- A medical report completed on prescribed form BI- 811 Medical Report issued by registered medical practitioner on letterhead with regard to applicant's general state of health. Report not older than 6 months at time of submission.
- A radiological report completed on prescribed form BI- 806 Radiological Report issued by a registered radiologist on letterhead certifying that the applicant has been examined by him or her with regard to active pulmonary TB signs. Report not older



than 6 months at time of submission. Not applicable to under 12 years and pregnant women.

- Marriage certificate or in the case of a foreign spousal relationship, proof of official recognition thereof issued by the authorities of the country concerned if available.
- The affidavit where a spousal relationship to a South African citizen or resident is applicable, as well as documentation proving cohabitation and the extent to which the related financial responsibilities are shared by the parties and setting out the particulars of children in the spousal relationship.
- Divorce decree, where applicable.
- Court order granting full or specific parental responsibilities and rights, where applicable.
- Death certificate, in respect of late spouse, where applicable.
- Written consent from both parents and court order granting full parental responsibilities and rights parent, where applicable.
- Proof of legal adoption where applicable.
- Legal separation order, where applicable.
- Police clearance certificates in respect of applicants 18 years and older, in respect of all countries where person resided one year or longer since having attained the age of 18.
- An official letter confirming provisional acceptance or acceptance at that learning institution and the duration of the course.
- An undertaking by the Registrar or Principal of the learning institution to:
  - provide proof of registration as contemplated in the relevant legislation within 60 days of registration; or
  - In the event of failure to register by the closing date, provide the Director-General with a notification of failure to register within 7 days of the closing date of registration.
  - Within 30 days, notify the Director-General that the applicant is no longer registered with such institution.
  - Within 30 days, notify the Director-General when the applicant has completed his or her studies or requires to extend such period of study.
- In the case of a learner under the age of 18 years:
  - an unabridged birth certificate;
  - a valid passport;
  - proof of physical address and contact number of the adult person residing in the Republic, who is acting or has accepted to act as such learner's guardian, including a confirmatory letter from that guardian; and
  - proof of consent for the intended stay from both parents, or where applicable, from the parent or legal guardian who has been issued with a court order granting full or specific parental responsibilities and rights or legal guardianship of the learner
  - In the case of a foreign state accepting responsibility for the applicant in terms of a bilateral agreement, a written undertaking from such foreign state to pay for the departure of the applicant
  - An undertaking by the Registrar or Principal of the learning institution to:

- provide proof of registration as contemplated in the relevant legislation within 60 days of registration,
- In the event of failure to register by the closing date, provide the Director-General with a notification of failure to register within 7 days of the closing date of registration,
- Within 30 days, notify the Director-General that the applicant is no longer registered with such institution,
- Within 30 days, notify the Director-General when the applicant has completed his or her studies or requires to extend such period of study.
- Proof of medical cover renewed annually for the period of study with a medical scheme registered in terms of the Medical Schemes Act.
- An undertaking by the parents or legal guardian that the learner will have medical cover for the full duration of the period of study.

### **2.c. Treaty Visa**

#### **Documents Required**

- Application for DHA-1738 completed in full with BLACK ink and signed by applicant.
- A valid passport which expires in no less than 30 days after expiry of the intended date of departure (at least Two unused/blank visa pages).
- Two passport size coloured photographs (35X45mm).
- Original covering letter signed by the applicant (should clearly mention the purpose of visit).
- Proof of sufficient financial means in the form of recently bank certified statements for the last three months to the value of INR 13650 or equivalent per month.
- A medical report completed on prescribed form BI- 811 Medical Report issued by registered medical practitioner on letterhead with regard to applicant's general state of health. Report not older than 6 months at time of submission.
- A radiological report completed on prescribed form BI- 806 Radiological Report issued by a registered radiologist on letterhead certifying that the applicant has been examined by him or her with regard to active pulmonary TB signs. Report not older than 6 months at time of submission. Not applicable to under 12 years and pregnant women.
- Marriage certificate or in the case of a foreign spousal relationship, proof of official recognition thereof issued by the authorities of the country concerned if available.
- The affidavit where a spousal relationship to a South African citizen or resident is applicable, as well as documentation proving cohabitation and the extent to which the related financial responsibilities are shared by the parties and setting out the particulars of children in the spousal relationship.
- Divorce decree, where applicable.
- Court order granting full or specific parental responsibilities and rights, where applicable.
- Death certificate, in respect of late spouse, where applicable.
- Written consent from both parents and court order granting full parental responsibilities and rights parent, where applicable.
- Proof of legal adoption where applicable.

- Legal separation order, where applicable.
- Police clearance certificates in respect of applicants 18 years and older, in respect of all countries where person resided one year or longer since having attained the age of 18.
- A letter from the relevant organ of state which is party to the treaty attesting to:
  - the nature of the programme;
  - participation of the foreigner in the specified programme;
  - the type of activities the foreigner is expected to perform and the duration thereof;
  - Accommodation of the foreigner;
  - Any other relevant details pertaining to the foreigner's stay in the South Africa; and
  - A written undertaking by the sending or receiving organ of state accepting responsibility for the costs related to the deportation of the applicant and his/ her dependent family members, should it become necessary.

## **2.d. Medical Treatment Visa**

### **Documents Required**

- Application for DHA-1738 completed in full with BLACK ink and signed by applicant;
- A valid passport which expires in no less than 30 days after expiry of the intended date of departure (at least Two unused/blank visa pages);
- Two passport size coloured photographs (35X45mm);;
- Original covering letter signed by the applicant (should clearly mention the purpose of visit);
- Proof of sufficient financial means in the form of recently bank certified statements for the last three months to the value of INR 13650 per month;
- A medical report completed on prescribed form BI- 811. Medical Report issued by registered medical practitioner on letterhead with regard to applicant's general state of health. Report not older than 6 months at time of submission;
- A radiological report completed on prescribed form BI- 806. Radiological Report issued by a registered radiologist on letterhead certifying that the applicant has been examined by him or her with regard to active pulmonary TB signs. Report not older than 6 months at time of submission. Not applicable to under 12 years and pregnant women;
- Marriage certificate or in the case of a foreign spousal relationship, proof of official recognition thereof issued by the authorities of the country concerned if available;
- The affidavit where a spousal relationship to a South African citizen or resident is applicable, as well as documentation proving cohabitation and the extent to which the related financial responsibilities are shared by the parties and setting out the particulars of children in the spousal relationship;
- Divorce decree, where applicable;
- Court order granting full or specific parental responsibilities and rights, where applicable;
- Death certificate, in respect of late spouse, where applicable;

- Written consent from both parents and court order granting full parental responsibilities and rights parent, where applicable;
- Proof of legal adoption where applicable;
- Legal separation order, where applicable;
- Police clearance certificates in respect of applicants 18 years and older, in respect of all countries where person resided one year or longer since having attained the age of 18 (PCC from Regional Passport Office);
- A letter from the applicant's registered medical practitioner or medical institution within the Republic, confirming:
  - That space is available at the medical institution;
  - The estimated costs of the treatment;
  - Whether or not the disease or ailment is treatable or curable;
  - The treatment schedule;
  - The period of intended treatment in the Republic; and
  - The details of, and confirmation by, the person or institution responsible for the medical expenses and hospital fees: Provided that in a case where the applicant's medical scheme or employer is not liable for expenses incurred, proof of financial means to cover medical costs.
- The particulars of the persons accompanying the applicant; and
- A valid return air flight ticket, where applicable.

### **3.e. Relative Visa**

#### **Documents Required**

- Application for DHA-1738 completed in full with BLACK ink and signed by applicant;
- A valid passport which expires in no less than 30 days after expiry of the intended date of departure (at least Two unused/blank visa pages);
- Two passport size coloured photographs (35X45mm);
- Original covering letter signed by the applicant (should clearly mention the purpose of visit, Should clearly mention applicant home address & contact details);
- Copies of passport bio-data pages;
- Proof of sufficient financial means in the form of recently bank certified statements for the last three months to the value of INR 13650 per month;
- South African Bank statements for the last three months should be certified by SA bank as well as South African police;
- A medical report completed on prescribed form BI- 811. Medical Report issued by registered medical practitioner on letterhead with regard to applicant's general state of health. Report not older than 6 months at time of submission;
- A radiological report completed on prescribed form BI- 806. Radiological Report issued by a registered radiologist on letterhead certifying that the applicant has been examined by him or her with regard to active pulmonary TB signs. Report not older than 6 months at time of submission. Not applicable to under 12 years and pregnant women;
- Marriage certificate or in the case of a foreign spousal relationship, proof of official recognition thereof issued by the authorities of the country concerned if available;

- The affidavit where a spousal relationship to a South African citizen or resident is applicable, as well as documentation proving cohabitation and the extent to which the related financial responsibilities are shared by the parties and setting out the particulars of children in the spousal relationship;
- Divorce decree, where applicable;
- Court order granting full or specific parental responsibilities and rights, where applicable;
- Death certificate, in respect of late spouse, where applicable;
- Written consent from both parents and court order granting full parental responsibilities and rights parent, where applicable;
- Proof of legal adoption where applicable;
- Legal separation order, where applicable;
- Police clearance certificates in respect of applicants 18 years and older, in respect of all countries where person resided one year or longer since having attained the age of 18 (PCC from Regional Passport Office);
- Proof of kinship, within the second step, between the applicant and the citizen or permanent resident in the form of:
  - An unabridged birth certificate; and
  - Where necessary, paternity test results.
- The financial assurance contemplated in section 18(1) of the Act shall be INR 38 675, per person per month, as determined from time to time by the Minister by notice in the Gazette, to be proven by means of a current salary advice or a certified bank statement not older than three months at the time of application: Provided that the financial assurance shall not be required where the South African citizen or permanent resident is a dependent child.

### **3.f. Exchange Visa**

#### **Documents Required**

- Application for DHA-1738 completed in full with BLACK ink and signed by applicant;
- A valid passport which expires in no less than 30 days after expiry of the intended date of departure (at least Two unused/blank visa pages);
- Two passport size coloured photographs (35X45mm);
- Original covering letter signed by the applicant (should clearly mention the purpose of visit);
- Proof of sufficient financial means in the form of recently bank certified statements for the last three months to the value of INR 13650 per month;
- A medical report completed on prescribed form BI- 811. Medical Report issued by registered medical practitioner on letterhead with regard to applicant's general state of health. Report not older than 6 months at time of submission;
- A radiological report completed on prescribed form BI- 806. Radiological Report issued by a registered radiologist on letterhead certifying that the applicant has been examined by him or her with regard to active pulmonary TB signs. Report not older than 6 months at time of submission. Not applicable to under 12 years and pregnant women;

- Marriage certificate or in the case of a foreign spousal relationship, proof of official recognition thereof issued by the authorities of the country concerned if available;
- The affidavit where a spousal relationship to a South African citizen or resident is applicable, as well as documentation proving cohabitation and the extent to which the related financial responsibilities are shared by the parties and setting out the particulars of children in the spousal relationship;
- Divorce decree, where applicable;
- Court order granting full or specific parental responsibilities and rights, where applicable;
- Death certificate, in respect of late spouse, where applicable;
- Written consent from both parents and court order granting full parental responsibilities and rights parent, where applicable;
- Proof of legal adoption where applicable;
- Legal separation order, where applicable;
- Police clearance certificates in respect of applicants 18 years and older, in respect of all countries where person resided one year or longer since having attained the age of 18 (PCC from Regional Passport Office);
- Proof of a valid return air ticket or written undertaking by the organ of state, learning institution or employer accepting responsibility for the return or deportation costs of the applicant, as the case may be;
- Proof of medical cover for the duration of the exchange period with a medical scheme registered in terms of the Medical Schemes Act, 1998 (Act No 131 of 1998);
- A letter from the Department of Basic Education, or Higher Education and Training, or the learning institution in the Republic confirming that it is responsible for organizing or administering the existence of the programme, outlining the activities, terms and conditions and duration thereof; and accepting full responsibility for the student whilst he or she is in the South Africa;
- A letter from the foreign state institution or learning institution of the foreign state confirming the particulars of the applicant, the applicant's enrolment with a learning institution abroad, and the date on which the programme;
- In the case of a programme of cultural, economic or social exchange, organized or administered by an organ of state or a learning institution, in conjunction with a learning institution or a foreign state institution:
  - Proof of a valid return air ticket or written undertaking by the organ of state, learning institution or employer accepting responsibility for the return or deportation costs of the applicant, as the case may be; and
  - Proof of medical cover for the duration of the exchange period with a medical scheme registered in terms of the Medical Schemes Act, 1998 (Act No. 131 of 1998).
- A letter from the organ of state or learning institution confirming the existence of the exchange programme; or A letter from the foreign institution confirming the enrolment of the applicant or the foreign state institution conducting the programme, as the case may be.

### **3.g. Business Visa**

#### **Documents Required**

- Application for DHA-1738 completed in full with BLACK ink and signed by applicant;
- A valid passport which expires in no less than 30 days after expiry of the intended date of departure (at least Two unused/blank visa pages);
- Two passport size coloured photographs (35X45mm);
- Original covering letter signed by the applicant (should clearly mention the purpose of visit);
- Proof of sufficient financial means in the form of recently bank certified statements for the last three months to the value of INR 13650 per month;
- A medical report completed on prescribed form BI- 811. Medical Report issued by registered medical practitioner on letterhead with regard to applicant's general state of health. Report not older than 6 months at time of submission;
- A radiological report completed on prescribed form BI- 806. Radiological Report issued by a registered radiologist on letterhead certifying that the applicant has been examined by him or her with regard to active pulmonary TB signs. Report not older than 6 months at time of submission. Not applicable to under 12 years and pregnant women;
- Marriage certificate or in the case of a foreign spousal relationship, proof of official recognition thereof issued by the authorities of the country concerned if available;
- The affidavit where a spousal relationship to a South African citizen or resident is applicable, as well as documentation proving cohabitation and the extent to which the related financial responsibilities are shared by the parties and setting out the particulars of children in the spousal relationship;
- Divorce decree, where applicable;
- Court order granting full or specific parental responsibilities and rights, where applicable;
- Death certificate, in respect of late spouse, where applicable;
- Written consent from both parents and court order granting full parental responsibilities and rights parent, where applicable;
- Proof of legal adoption where applicable;
- Legal separation order, where applicable;
- Police clearance certificates in respect of applicants 18 years and older, in respect of all countries where person resided one year or longer since having attained the age of 18 (PCC from Regional Passport Office);
- A certificate issued by a chartered accountant registered with the South African Institute of Chartered Accountants or a professional accountant registered with the South African Institute of Professional Accountants to the effect that:
  - at least an amount in cash to be invested in the Republic as determined from time to time by the Minister, after consultation with the Minister of Trade and Industry, by notice in the Gazette, is available; or
  - at least an amount in cash and a capital contribution as determined from time to time by the Minister, after consultation with the Minister of Trade and Industry, by notice in the Gazette is available.

- Undertaking by the applicant that at least 60% of the total staff compliment to be employed in the operations of the business shall be South African citizens or permanent residents employed permanently in various positions: Provided that proof of compliance with this undertaking shall be submitted within 12 months of issuance of the visa;
- An undertaking to register with the:
  - South African Revenue Service;
  - Unemployment Insurance Fund;
  - Compensation Fund for Occupational Injuries and Diseases;
  - Companies and Intellectual Properties Commission (CPIC); where legally required; and
  - Relevant professional body, board or council recognized by SAQA in terms of section 13(1)(i) of the National Qualifications Framework Act where applicable: Provided that upon registration, all certificates shall be submitted to the Director-General
- A letter of recommendation from the Department of Trade and Industry regarding:
  - The feasibility of the business
  - The contribution to the national interest of South Africa

**Additional supporting documents in respect of a business visa by a foreigner who has established a business or invested in an existing business in South Africa:**

- A certificate issued by a chartered accountant registered with the South African Institute of Chartered Accountants or a professional accountant registered with the South African Institute of Professional Accountants to the effect that:
  - at least an amount in cash to be invested in the Republic as determined from time to time by the Minister, after consultation with the Minister of Trade and Industry, by notice in the Gazette, is available or already invested; or
  - at least an amount in cash and a capital contribution as determined from time to time by the Minister, after consultation with the Minister of Trade and Industry, by notice in the Gazette, is available or already invested.
  - proof that at least 60% of the total staff compliment employed in the operations of the business are South African citizens or permanent residents employed permanently in various positions.
- Proof of registration with the:
  - South African Revenue Service;
  - Unemployment Insurance Fund;
  - Compensation Fund for Occupational Injuries and Diseases;
  - Companies and Intellectual Properties Commission (CPIC), where legally required; and
  - Relevant professional body, board or council recognized by SAQA in terms of section 13(1)(i) of the National Qualifications Framework Act, where applicable.
- A letter of recommendation from the Department of Trade and Industry regarding:



- The feasibility of the business; and
  - The contribution to the national interest of the Republic.
- A foreigner who invests or has invested in an existing business shall, in addition, submit:
    - Financial statement in respect of the preceding financial year;
    - Proof of investment; and
    - The applicant must, within 12 months of the visa being issued, submit to the Director-General a letter of confirmation from the Department of Labour, that 60% of the staff compliment employed in the operations of the business are South African citizens or permanent residents who are employed permanently in various positions.

### **3.h. General Work**

#### **Documents Required**

- Application for DHA-1738 completed in full with BLACK ink and signed by applicant;
- A valid passport which expires in no less than 30 days after expiry of the intended date of departure (at least Two unused/blank visa pages);
- Two passport size coloured photographs (35X45mm);
- Original covering letter signed by the applicant (should clearly mention the purpose of visit);
- Proof of sufficient financial means in the form of recently bank certified statements for the last three months to the value of INR 13650 per month;
- A medical report completed on prescribed form BI- 81. Medical Report issued by registered medical practitioner on letterhead with regard to applicant's general state of health. Report not older than 6 months at time of submission;
- A radiological report completed on prescribed form BI- 806. Report issued by a registered radiologist on letterhead certifying that the applicant has been examined by him or her with regard to active pulmonary TB signs. Report not older than 6 months at time of submission. Not applicable to under 12 years and pregnant women;
- Marriage certificate or in the case of a foreign spousal relationship, proof of official recognition thereof issued by the authorities of the country concerned if available;
- The affidavit where a spousal relationship to a South African citizen or resident is applicable, as well as documentation proving cohabitation and the extent to which the related financial responsibilities are shared by the parties and setting out the particulars of children in the spousal relationship;
- Divorce decree, where applicable;
- Court order granting full or specific parental responsibilities and rights, where applicable;
- Death certificate, in respect of late spouse, where applicable;
- Written consent from both parents and court order granting full parental responsibilities and rights parent, where applicable;
- Proof of legal adoption where applicable;
- Legal separation order, where applicable;

- Police clearance certificates in respect of applicants 18 years and older, in respect of all countries where person resided one year or longer since having attained the age of 18 (PCC from Regional Passport Office);
- A written undertaking by the employer to ensure that the passport of his or her employee is valid at all times for the duration of his or her employment;
- A certificate by the Department of Labour confirming that:
  - despite diligent search, the prospective employer has been unable to find a suitable citizen or permanent resident with qualifications or skills and experience equivalent to those of the applicant;
  - The applicant has qualifications or proven skills and experience in line with the job offer;
  - The salary and benefits of the applicant are not inferior to the average salary and benefits of citizens or employees occupying similar positions in the Republic;
  - A contract of employment stipulating the conditions of employment and signed by both the employer and the applicant in line with the Labour standards in the Republic and is made conditional upon the general work visa being approved;
  - Proof of qualifications evaluated by SAQA and translated by a sworn translator into one of the official languages of the Republic; and
  - Full particulars of the employer, including, where applicable, proof of registration of the business with the Commission on Intellectual Property and Companies (CIPC).
- An undertaking by the employer to inform the Director-General should the applicant not comply with the provisions of the Act, or conditions of the visa; and
- An undertaking by the employer to inform the Director-General upon the employee no longer being in the employ of such employer or when he or she is employed in a different capacity or role.

### **3.i. Critical Skill Visa**

#### **Documents Required**

- Application for DHA-1738 completed in full with BLACK ink and signed by applicant;
- A valid passport which expires in no less than 30 days after expiry of the intended date of departure (at least Two unused/blank visa pages);
- Two passport size coloured photographs (35X45mm);
- Original covering letter signed by the applicant (should clearly mention the purpose of visit);
- Proof of sufficient financial means in the form of recently bank certified statements for the last three months to the value of INR 13650 per month;
- A medical report completed on prescribed form BI- 811. Medical Report issued by registered medical practitioner on letterhead with regard to applicant's general state of health. Report not older than 6 months at time of submission;
- A radiological report completed on prescribed form BI- 806. Radiological Report issued by a registered radiologist on letterhead certifying that the applicant has been examined by him or her with regard to active pulmonary TB signs. Report not older

than 6 months at time of submission. Not applicable to under 12 years and pregnant women;

- Marriage certificate or in the case of a foreign spousal relationship, proof of official recognition thereof issued by the authorities of the country concerned if available;
- The affidavit where a spousal relationship to a South African citizen or resident is applicable, as well as documentation proving cohabitation and the extent to which the related financial responsibilities are shared by the parties and setting out the particulars of children in the spousal relationship;
- Divorce decree, where applicable;
- Court order granting full or specific parental responsibilities and rights, where applicable;
- Death certificate, in respect of late spouse, where applicable;
- Written consent from both parents and court order granting full parental responsibilities and rights parent, where applicable;
- Proof of legal adoption where applicable;
- Legal separation order, where applicable;
- Police clearance certificates in respect of applicants 18 years and older, in respect of all countries where person resided one year or longer since having attained the age of 18 (PCC from Regional Passport Office);
- A written undertaking by the employer accepting responsibility for the costs related to the deportation of the applicant and his or her dependent family members, should it become necessary;
- A written undertaking by the employer to ensure that the passport of his or her employee is valid at all times for the duration of his or her employment;
- A confirmation, in writing, from the professional body, council or board recognized by SAQA in terms of section 13(1)(i) of the National Qualifications Framework Act, or any relevant government Department confirming the skills (Original + Notarised copy), Qualifications of the applicant and appropriate post qualification experience (Notarized copies for submission)
- If required by law, proof of application for a certificate of registration with the professional body, council or board recognized by SAQA in terms of section 13(1)(i) of the National Qualifications Framework Act (Original + Notarised copy for submission)
- Proof of evaluation of the foreign qualification by SAQA and translated by a sworn translator into one of the official languages of the Republic
- Copy of South Africa Government Gazzette (Immigration Act.2002), please refer to DHA website;
- Attested Qualifications;
- CV; and
- Experience and Relieving letter attested.

### **3.j. Intra Company Transfer Work Visa**

#### **Documents Required**

- Application for DHA-1738 completed in full with BLACK ink and signed by applicant;
- A valid passport which expires in no less than 30 days after expiry of the intended date of departure (at least Two unused/blank visa pages);

- Two passport size coloured photographs (35X45mm);
- Original covering letter signed by the applicant (should clearly mention the purpose of visit);
- Proof of sufficient financial means in the form of recently bank certified statements for the last three months to the value of INR 13650 per month;
- A medical report completed on prescribed form BI- 811. Medical Report issued by registered medical practitioner on letterhead with regard to applicant's general state of health. Report not older than 6 months at time of submission;
- A radiological report completed on prescribed form BI- 806. Radiological Report issued by a registered radiologist on letterhead certifying that the applicant has been examined by him or her with regard to active pulmonary TB signs. Report not older than 6 months at time of submission. Not applicable to under 12 years and pregnant women;
- Marriage certificate or in the case of a foreign spousal relationship, proof of official recognition thereof issued by the authorities of the country concerned if available;
- The affidavit where a spousal relationship to a South African citizen or resident is applicable, as well as documentation proving cohabitation and the extent to which the related financial responsibilities are shared by the parties and setting out the particulars of children in the spousal relationship;
- Divorce decree, where applicable;
- Court order granting full or specific parental responsibilities and rights, where applicable;
- Death certificate, in respect of late spouse, where applicable;
- Written consent from both parents and court order granting full parental responsibilities and rights parent, where applicable;
- Proof of legal adoption where applicable;
- Legal separation order, where applicable;
- Police clearance certificates in respect of applicants 18 years and older, in respect of all countries where person resided one year or longer since having attained the age of 18 (PCC from Regional Passport Office);
- A written undertaking by the employer accepting responsibility for the costs related to the deportation of the applicant and his or her dependent family members, should it become necessary;
- A written undertaking by the employer to ensure that the passport of his or her employee is valid at all times for the duration of his or her employment;
- The foreigner's contract of employment with the company abroad valid for a period of not less than six months;
- Letter from the company abroad confirming that the applicant shall be transferred to a branch, subsidiary or an affiliate of that company in South Africa;
- A letter from the branch, subsidiary or an affiliate in South Africa confirming the transfer of the foreigner and specifying the occupation and capacity in which the foreigner shall be employed;
- An undertaking from the employer that:
  - The foreigner shall only be employed in the specific position for which the visa has been issued;

- The foreigner will, at all times, comply with the provisions of the Act and conditions of his or her visa and undertakes to immediately notify the Director-General if the employee refuses to comply with the provisions of the Act or conditions of the visa;
- A plan is developed for the transfer of skills to a South African citizen or permanent resident;
- An undertaking from the branch, subsidiary or an affiliate in South Africa to reimburse the Department any costs incurred in relation to the deportation of the holder of an intra-company transfer work visa and any of his or her family members.

### **3.k. Corporate Work Visa**

#### **Documents Required**

- A duly completed application form (DHA-1733A) signed by applicant;
- Passport valid for no less than 30 days after expiry of intended visit (at least Two unused/blank visa pages);
- Two (2) passport photos;
- Corporate Permit of Company;
- Corporate worker authorization certificate in the name of applicant;
- Attested ID Copy of person signing the letter;
- Undertaking and Repatriation Letter from SA Company;
- Attested SAQA letter;
- Job Contract accepted by employee;
- Attested Indian qualifications;
- CV;
- Experience and Relieving letter attested;
- PCC (PCC from Regional Passport Office);
- Medical Report issued by registered medical practitioner on letterhead with regard to applicant's general state of health. Report not older than 6 months at time of submission; and
- Radiology Report (chest X-ray) issued by a registered radiologist on letterhead certifying that the applicant has been examined by him or her with regard to active pulmonary TB signs. Report not older than 6 months at time of submission. Not applicable to under 12 years and pregnant women.

### **3.l. Retired Person Visa**

#### **Documents Required**

- Application for DHA-1738 completed in full with BLACK ink and signed by applicant;
- A valid passport which expires in no less than 30 days after expiry of the intended date of departure (at least Two unused/blank visa pages);
- Two passport size coloured photographs (35X45mm);
- Original covering letter signed by the applicant (should clearly mention the purpose of visit);

- Proof of sufficient financial means in the form of recently bank certified statements for the last three months to the value of INR 13650 per month;
- A medical report completed on prescribed form BI- 811. Medical Report issued by registered medical practitioner on letterhead with regard to applicant's general state of health. Report not older than 6 months at time of submission;
- A radiological report completed on prescribed form BI- 806. Radiological Report issued by a registered radiologist on letterhead certifying that the applicant has been examined by him or her with regard to active pulmonary TB signs. Report not older than 6 months at time of submission. Not applicable to under 12 years and pregnant women;
- Marriage certificate or in the case of a foreign spousal relationship, proof of official recognition thereof issued by the authorities of the country concerned if available;
- The affidavit where a spousal relationship to a South African citizen or resident is applicable, as well as documentation proving cohabitation and the extent to which the related financial responsibilities are shared by the parties and setting out the particulars of children in the spousal relationship;
- Divorce decree, where applicable;
- Court order granting full or specific parental responsibilities and rights, where applicable;
- Death certificate, in respect of late spouse, where applicable;
- Legal separation order, where applicable;
- Police clearance certificates in respect of applicants 18 years and older, in respect of all countries where person resided one year or longer since having attained the age of 18 (PCC from Regional Passport Office); and
- The minimum monthly payment to a foreigner from a pension fund or an irrevocable retirement annuity or a net worth or a combination of assets realizing INR168350 per month or the amount determined from time to time by the Minister by notice in the Gazette.

**Fees:**

LONG TERM VISA	VISA FEE
Study visa, Treaty visa, Medical visa, Relative visa, Exchange visa	INR 2207/-

LONG TERM VISA	VISA FEE
Business visa, General work visa, Critical skill visa, Intra company transfer work visa, Retired person visa	INR 7892/-

<b>LONG TERM VISA</b>	<b>VISA FEE</b>
Corporate Work Visa	INR 0 /-