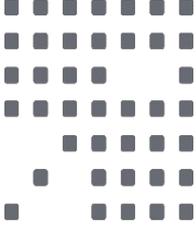




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Republic of Austria

Visa Options for Bangladeshi Nationals

December 2020

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Federal Foreign Office

Implemented by



ICMPD

International Centre for
Migration Policy Development

Austria: Visa Options for Bangladeshi Nationals

Austria does not maintain a resident diplomatic mission in Dhaka. Austrian Embassy in New Delhi, India looks after the bilateral relations with Bangladesh.

Address:

Embassy of Austria
EP-13, Chandragupta Marg, Chanakyapuri, New Delhi, Delhi 110021, India.
Phone: +91 11 2419 2700
Weblink: <https://www.bmeia.gv.at/oeb-new-delhi/>

Who requires a Visa

Weblink: <https://www.bmeia.gv.at/en/austrian-embassy-new-delhi/travels-to-austria/entrance-and-residence/visa/>

Citizens of EU member states, European Economic Area (EEA) and Switzerland do not need a visa for entering the Republic of Austria.

Nationals of other countries might require a visa in order to enter the Schengen Area or the Austrian territory.

Foreigners who are not nationals of an EEA state or Switzerland and who wish to pursue gainful employment or a short-term activity similar to gainful employment (e.g. internship) always require a visa.

Nationals of those states for which the visa requirement has been lifted by means of an EU regulation are entitled to visa-free entry to Austria for a maximum of 90 days per 180 days in case of no gainful employment.

Application process:

Weblink: <https://www.bmeia.gv.at/en/austrian-embassy-new-delhi/travels-to-austria/entrance-and-residence/how-to-apply/>

- The applicant must submit his/her request to submit the visa application to the consular section of the embassy, stating the specific reason for the trip by sending an email to the Embassy's email address: new-delhi-ka@bmeia.gv.at
- The email must contain the name/(s) of the applicant as well as their exact data (date of birth, Passport number, telephone number and email ID) as well as the most important evidence for this request.
- It is not possible to make an appointment directly with VFS or to apply without an appointment at VFS.
- The embassy is solely responsible for checking and evaluating whether such a request is granted.
- The embassy informs the applicant whether his application can be accepted or not. If the application can be accepted, the applicant must wait for an appointment by VFS.

Appointments

Weblink:<https://www.bmeia.gv.at/en/austrian-embassy-new-delhi/travels-to-austria/entrance-and-residence/how-to-apply/>

C-visa applications (Schengen Visa), D-visa applications

Applications for Schengen Visa can be handed in at 20 Visa Application centers in India, Bangladesh, Bhutan, Nepal and Sri Lanka.

An online appointment with VFS can be done on their homepage. Please be advised that an additional fee will apply for this service. Furthermore, kindly note that all applications will be processed by the Embassy in New Delhi. Contact details and further information are available on the [VFS webpage](#).

Residence Permit applications

Have to be handed in exclusively Monday to Thursday between 09:00 and 12:00 a.m. at the Austrian Embassy New Delhi and only if an [email appointment](#) has been made beforehand.

The passport must be valid for a period of at least three months after the applicant's last day of stay in Austria / the Schengen states and the general validity of the document must not exceed ten years. The passport must have 2 blank pages to affix the visa. Foreign passport holders who are not citizens of India, Bangladesh, Bhutan, Maldives, Nepal or Sri Lanka need to have a visa/temporary permit for India, Bangladesh, Bhutan, Maldives, Nepal or Sri Lanka, which is valid for a period of at least 3 months after their return.

Visa categories:

1. Visa C (short stay visa)

For trips for tourist purposes, business trips or visits (without employment), the Schengen Visa C is provided for a maximum of 90 days within a period of 180 days. If you plan to stay in Austria for more than 90 days, you would have to apply for a Visa D for a stay of up to 6 months.

Every application for a visa is subject to a case-by-case examination by the responsible representative authority.

Holders of a Schengen visa are in principle entitled to enter and stay in the Schengen countries, provided that the requirements of Art. 6 Schengen Borders Code are met and the visa is not subject to any territorial restrictions.

The Schengen member states include: Belgium, Denmark, Germany, Estonia, Finland, France, Italy, Greece, Latvia, Lithuania, Luxembourg, Malta, Netherlands, Austria, Poland, Portugal, Sweden, Slovakia, Slovenia, Spain, Czech Republic, Hungary and the non-EU Members Switzerland, Norway, Iceland and Liechtenstein.

Travelers can obtain the visa application form free of charge from the respective representation authority or it can be accessed online ([Application Form C-Visa](#)).

Schengen Visa Fees:

Schengen-Visa	€ 80
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Schengen visa for young people (between 6 and 12 years)	€ 40
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For a Schengen visa, nationals subject to an EU visa facilitation agreement must pay the amount set out in the agreement (usually € 35) if they are not already exempt from fees under the agreement.

Fees are not required for the following:

- Children under the age of six
- Pupils, students, participants in postgraduate courses and accompanying teaching staff who wish to travel on study or training trips
- Researchers, as defined in point (2) of Article 3 of Directive (EU) 2016/801 of the European Parliament and of the Council of 11 May 2016, travelling for the purpose of carrying out scientific research or participating in a scientific seminar or conference
- Representatives of non-profit organisations up to the age of 25 participating in seminars, conferences, sports, cultural or educational events organised by non-profit organisations
- Third-country nationals of EEA countries or CH citizens entitled to free movement under the Directive on the free movement of persons (Directive 2004/38/EC)

2. Visa A (airport transit visa)

In principle, foreigners who do not leave the international transit zone of an airport during a stopover, a flight segment or international flights do not require a visa.

Citizens of the following countries also need a visa (category "A") to stay in the international transit zone of an Austrian airport, unless they are subject to an exception: Afghanistan, Bangladesh, Democratic Republic of the Congo, Eritrea, Ethiopia, Ghana, Iran, Iraq, Nigeria, Pakistan, Somalia, Sri Lanka, and Syria.

You can find more information on visa requirements and the exemption regulations on the [website of the Federal Ministry of the Interior](#) of Austria.

3. Visa D (National Visa)

Visa D ([Application Form D Visa](#)) are subject to Austrian legislation and entitle you to stay in Austria from 91 days to 6 months and are issued for single or multiple entries.

Please note that an extension of a Visa D in Austria is not planned. If you plan to stay in Austria for more than 6 months, you need to apply for a residence permit.

The issuance of a visa D is based on the information provided by the applicant and thus on whether the duration of stay of more than 90 days in the federal territory appears to be adequately documented. In exceptional cases, it is also possible to issue a Visa D with a validity period of up to 12 months (for example on the basis of an international agreement). A visa D issued by Austria or another Schengen state entitles the holder, in conjunction with a valid travel document, to move freely within the territory of the other Schengen states for up to 90 days within a period of 180 days, provided that no work is planned, the relevant requirements of the Schengen Borders Code for entry are met (Article 6 Paragraph 1 Letters a, c and e of Regulation (EU) 2016/399 of the European Parliament and of the Council of 9 March 2016 on a Community code for crossing borders by persons) and the person is not on the national alert list of the Member State concerned.

Please note that the rights acquired in one Schengen state due to national regulations cannot be automatically transferred to another Schengen state. For example, study and work permits are generally limited to the issuing Schengen state.

National visa fees:

Visa D for people over the age of six	€ 150
Visa D for children under the age of six	€ 75
Family members under § 35 (5) of the 2005 Asylum Act (Asylgesetz) who are over six years of age of an alien who has been granted the status of a person entitled to asylum or subsidiary protection and who apply for an entry permit for the purpose of filing an application for international protection in accordance with § 34 (1) in conjunction with § 2 (1) (13) of the 2005 Asylum Act	€ 200
Children under six years of age of an alien who has been granted the status of a person entitled to asylum or subsidiary protection and who apply for an entry permit for the purpose of filing an application for international protection in accordance with § 34 (1) in conjunction with § 2 (1) (13) of the 2005 Asylum Act	€ 100

Fees are not required for the following:

- Researchers from third countries as defined in Directive (EU) 2016/801 of the European Parliament and of the Council of 11 May 2016

- Representatives of non-profit organisations up to the age of 18 participating in seminars, conferences, sports, cultural or educational events organised by non-profit organisations
- Favoured third-country nationals and family members within the meaning of § 2 (4) (11) and (12) of the 2005 Aliens' Police Act – FPG, Federal Law Gazette I No. 100/2005

Specific information on the fees in local currency as well as the payment modalities, you can find under "How to make an Application".

Supporting documents:

Weblink:<https://www.bmeia.gv.at/en/austrian-embassy-new-delhi/travels-to-austria/entrance-and-residence/visa/>

In principle, the following supporting documents and information are necessary:

- A fully completed and personally signed application form
- Passport photo (colour, 35x45 mm) according to ICAO criteria ([Criteria for Pictures](#))
- Passport (at least 2 free pages, not older than 10 years, valid for at least three months beyond the duration of the applied for visa)
- Recording of biometric data in the form of fingerprints if not collected within the last 59 months in the course of a decision on a Schengen visa application (ten fingerprints, taken with flat fingers and digitally recorded)
- Copy of the passport data sheet (the page on which the photograph is located)
- Copies of previous Schengen visa
- Proof of the means of transport (reservation OR booking; presentation of a paid ticket is not required)
- For travel by car: Driving licence, green insurance card, registration certificate
- Travel, health and accident insurance (minimum coverage € 30,000, including repatriation for medical reasons) valid for the Schengen area. Family members of EEA citizens and Swiss citizens exercising their right to freedom of movement are exempt from this obligation
- For visiting trips, an informal letter of invitation may be presented
- If the applicant cannot provide proof of sufficient own financial means: eight-digit ID number of the Electronic Declaration of Sponsorship (the inviter can submit an electronic declaration of sponsorship to the police department locally responsible for his/her place of residence)
- Certified power of attorney from parents for underage children travelling unaccompanied by parents
- Evidence of the applicant's economic, family and social roots in his or her home country (e.g. ownership of property in the country of origin, employment, confirmation of studies, pension entitlement, proof of family ties)

Additional documents for Business trips:

- Invitation signed by the inviting Austrian company on company paper in the original (or company fax/mail to the Consulate), stating the purpose of the trip, dates of travel, name and date of birth as well as the passport number of the person invited
- Proof of employment (if required)
- For self-employed people: Excerpt from the company register or similar document

Additional documents for Airport transit:

- Copy of visa for the onward journey (if required)
- Copy of flight tickets

4. Checklists for visas:

Weblink:<https://www.bmeia.gv.at/en/austrian-embassy-new-delhi/travels-to-austria/entrance-and-residence/how-to-apply/>

4.a. Checklist for Tourism Visa

Weblink:https://www.bmeia.gv.at/fileadmin/user_upload/Vertretungen/New_Delhi/Dokumente/Visa_for_Tourism_Checklist_2019.pdf

Documentation (To be arranged in same order)

1. Application form: fully completed in English or German language and signed by the applicant
2. Passport: (a) its validity shall extend at least three months after the intended date of departure from the territory of the Member States or, in the case of several visits, after the last intended date of departure from the territory of the Member States; (b) it shall contain at least two blank pages; (c) it shall have been issued within the previous 10 years; (d) NO alteration or handwritten amendment concerning the data page
3. Two photographs: shall be in accordance with the international standards as set out in the International Civil Aviation Organization (ICAO)
4. Valid permit to return (if applicable) e.g. valid Indian Residency Permit or return visa to India for citizens of Bangladesh / Bhutan / India / Maldives / Nepal / Sri Lanka. For Tibetans travelling on Indian IC (yellow Identity Certificate) it is mandatory to hold a Return Visa (valid until at least three months after your intended return to India) apart from the stamped entry "No objection to return to India" (NORI) in the IC
5. Cover letter: explaining the purpose of the trip with itinerary detailed location(s) and duration of stay in Austria
6. Documents for your trip:

Round-trip flight reservations - travel itinerary: airline reservation and proof of other means of travel within Austria/EU in case of onward travel

Proof of accommodation: hotel reservation / letter of tour organizer and / or other appropriate documentation indicating the envisaged travel plans within Austria / EU

Travel medical insurance shall be valid throughout the territory of the Member States and cover the entire period of the person's intended stay or transit. The minimum coverage shall be Euro 30,000. Applicants for a uniform visa for multiple entries shall prove that they are in possession of adequate and valid travel medical insurance covering the period of their first intended visit. In addition a statement, declaring the awareness of the need to be in possession of travel medical insurance for subsequent stays, shall be signed

7. Proof of occupation: (a) Employed: Salary certificate of the last three (3) months of present occupation, employment contract plus company NOC to leave. Also, please mention official email address of the applicant or email address HR department on the application form OR business card mentioning the official email ID of the applicant. (b) Self-employed: GST certificate/Import Export Certificate/ Certificate of Incorporation etc (c) Student: NOC from school / college/ University

8. Proof of sufficient funds: (a) Original bank statements of the last three (3) months and / or other funds available (pension etc.) (b) ITR: Income Tax Acknowledgement / ITR-V from the last three (3) years

9. Minor travelers: (a) a minor accompanied by one parent shall provide an Original notarized NOC by the other parent, plus copies of parents' passports or ID (b) a minor travelling alone shall provide an Original notarized NOC by both parents / legal guardians, plus copies of parents passports or ID

10. Passport: Copy of the present passport (data pages, pages with evidence of previous visa, travel) Original(s) of previous passport(s) or proof of loss 11 Contact details of the applicant: Operational email address, mobile number and business card

Important Notes:

Before applying consider the duration of stay. If applicant intends to stay longer than 6 (six) months, Residence Permit ("Aufenthaltstitel") has to be applied for. Visa "C" can be applied for with validity for up to 90 days, Visa "D" between 91 and 180 days. Visa in both categories cannot be extended or renewed in Austria.

Any representative shall provide an original letter of authorization from the applicant bearing the name of the representative and its organization / company. A copy of a valid photo ID shall be attached to the application.

The applicant bears responsibility concerning all content of the application. Applications cannot be submitted more than 3 months prior to departure.

Processing can take up to 15 working days after receiving the application. Status queries will be responded after the above time frame only and shall be primarily addressed to the VFS-office of application or by e-mail to: NEW-DELHIKA@bmeia.gv.at

In case an application is lodged less than 15 working days before departure, a timely completion of the visa process cannot be guaranteed.

However, in individual cases, that period may be extended up to 30 calendar days in, particularly when further scrutiny of the application is needed. In case the authorities of the Member State are consulted or additional documentation is needed, this period may be extended up to a maximum of 60 calendar days.

The applicant voluntarily agrees to avail the services of VFS Global Services Pvt. Ltd. to apply for a Schengen Visa at the Austrian Desk.

Applicants are advised that during the examination of an application, consulates may in justified cases request additional documents in accordance with Article 21 (8) of Regulation (EC) No 810/2009 of the European Parliament and of the Council of 13 July 2009 establishing a Community Code on Visas. The Embassy may call applicants for an interview if deemed necessary.

The applicant and/or its authorized representative declare being advised to submit full documentation according above checklist and that submission of incomplete or faulty documentation can be a reason for refusal of the application.

4.b. Checklist for Business Purpose Visa

Weblink: https://www.bmeia.gv.at/fileadmin/user_upload/Vertretungen/New_Delhi/Dokumente/Visa_for_Business_Purpose_Checklist_2019.pdf

1. Application form: fully completed in English or German language and signed by the applicant
2. Passport: (a) its validity shall extend at least three months after the intended date of departure from the territory of the Member States or, in the case of several visits, after the last intended date of departure from the territory of the Member States; (b) it shall contain at least two blank pages; (c) it shall have been issued within the previous 10 years; (d) no alteration or handwritten amendment concerning the data page
3. Two photographs: shall be in accordance with the international standards as set out in the International Civil Aviation Organization (ICAO)
4. Valid permit to return (if applicable) e.g. valid Indian Residency Permit or return visa to India for citizens of Bangladesh / Bhutan / India / Maldives / Nepal / Sri Lanka. For Tibetans travelling on Indian IC (yellow Identity Certificate) it is mandatory to hold a Return Visa (valid until at least three months after your intended return to India) apart from the stamped entry "No objection to return to India" (NORI) in the IC
5. Cover letter explaining the purpose of the trip and business relation with the Austrian business partner (letter must confirm identity of applicant, place and period of intended stay)

6. Invitation letter from the Austrian company / Business Operation

7. In case the purpose of travel is other than business meetings (training, voluntary work or project work etc.): Permission by the Austrian Labor Market Authority “AMS” (Entsendebewilligung, Anzeigebestätigung) to be obtained by the inviting Austrian company.

8. If applicable - Electronic letter of guarantee - “EVE” or “GVE” - Elektronische Verpflichtungserklärung” or Generalverpflichtungserklärung
http://www.bmi.gv.at/cms/BMI_Fremdenpolizei/einreise_visa/Visum_6.aspx
- to be obtained from the Austrian business with the competent “Fremdenpolizeibehörde“ at the appropriate regional office in Austria (if applicable) or in case of GVE at the Austrian Ministry of Interior.

9. Documents for your trip: (a) Round-trip flight reservations - travel itinerary: airline reservation and proof of other means of travel within Austria/EU in case of onward travel (b) Proof of accommodation: hotel reservation / letter of tour organizer and / or other appropriate documentation indicating the envisaged travel plans within Austria / EU (c) Travel medical insurance shall be valid throughout the territory of the Member States and cover the entire period of the person’s intended stay or transit. The minimum coverage shall be Euro 30,000. Applicants for a uniform visa for multiple entries shall prove that they are in possession of adequate and valid travel medical insurance covering the period of their first intended visit. In addition a statement, declaring the awareness of the need to be in possession of travel medical insurance for subsequent stays, shall be signed

10. Proof of occupation: (a) Employed: Salary certificate of the last three (3) months of present occupation, employment contract plus company NOC to leave. Also, please mention official email address of the applicant or email address HR department on the application form OR business card mentioning the official email ID of the applicant. (b) Self-employed: GST certificate/Import Export Certificate/ Certificate of Incorporation etc (c) Student: NOC from school / college/ University

11. Proof of sufficient funds: (a) Original bank statements of the last three (3) months and / or other funds available (pension etc.) (b) ITR: Income Tax Acknowledgement / ITR-V from the last three (3) years

12 Passport: (a) Copy of the present passport (data pages, pages with evidence of previous visa, travel) (b) Original(s) of previous passport(s) or proof of loss

13 Contact details of the applicant: Operational email address, mobile number and business card

4.c. Checklist for Visitors Visa with a Sponsorship EVE

Weblink:https://www.bmeia.gv.at/fileadmin/user_upload/Vertretungen/New_Delhi/Dokumente/Visa_for_Visitors_with_a_Sponsorship__EVE__Checklist_2019.pdf

1. Application form: fully completed in English or German language and signed by the applicant

2. Passport: 2 (a) its validity shall extend at least three months after the intended date of departure from the territory of the Member States or, in the case of several visits, after the last intended date of departure from the territory of the Member States; (b) it shall contain at least two blank pages; (c) it shall have been issued within the previous 10 years; (d) NO alteration or handwritten amendment concerning the data page

3. Two 3 photographs: shall be in accordance with the international standards as set out in the International Civil Aviation Organization (ICAO)

4. Valid permit to return 4 (if applicable) e.g. valid Indian Residency Permit or return visa to India for citizens of Bangladesh / Bhutan / India / Maldives / Nepal / Sri Lanka. For Tibetans travelling on Indian IC (yellow Identity Certificate) it is mandatory to hold a Return Visa (valid until at least three months after your intended return to India) apart from the stamped entry "No objection to return to India" (NORI) in the IC

5. Cover letter: explaining purpose of the trip and relation to the sponsor

6. If Applicable: 6 Electronic letter of guarantee of sponsor - "EVE- Elektronische Verpflichtungserklärung"

http://www.bmi.gv.at/cms/BMI_Fremdenpolizei/einreise_visum/Visum_6.aspx

-to be obtained by the sponsor at the competent "Fremdenpolizeibehörde" of the sponsor's district in Austria)

7. Documents for your trip: (a) Round-trip flight reservations - travel itinerary: airline reservation and proof of other means of travel within Austria/EU in case of onward travel (b) Proof of accommodation: hotel reservation / letter of tour organizer and / or other appropriate documentation indicating the envisaged travel plans within Austria / EU (c) Travel medical insurance shall be valid throughout the territory of the Member States and cover the entire period of the person's intended stay or transit. The minimum coverage shall be Euro 30,000. Applicants for a uniform visa for multiple entries shall prove that they are in possession of adequate and valid travel medical insurance covering the period of their first intended visit. In addition a statement, declaring the awareness of the need to be in possession of travel medical insurance for subsequent stays, shall be signed

8. Proof of occupation: (a) Employed: Salary certificate of the last three (3) months of present occupation, employment contract plus company NOC to leave. Also, please mention official email address of the applicant or email address HR department on the application form OR business card mentioning the official email ID of the applicant. (b) Self-employed: GST certificate/ Import Export Certificate/ Certificate of Incorporation etc (c) Student: NOC from school / college/ University.

9. (a) Proof of sufficient funds: Original bank statements of the last three (3) months and / or other funds available (pension etc.) (b) Income Tax Acknowledgement from the last three (3) years

10. Minor travelers: (a) a minor accompanied by one parent shall provide a Original notarized NOC by the other parent, plus copies of parents passports or ID (b) a minor

travelling alone shall provide a Original notarized NOC by both parents / legal guardians, plus copies of parents passports or ID

11. Passport: (a) Copy of the present passport (data pages, pages with evidence of previous visa, travel) (b) Original(s) of previous passport(s) or proof of loss

12. Contact details of the applicant: Operational email address, mobile number and business card

4.d. Checklist for Students, Research and Internship Visa

Weblink:https://www.bmeia.gv.at/fileadmin/user_upload/Vertretungen/New_Delhi/Dokumente/Visa_for_Students__Research_and_Internship_Checklist_2019.pdf

1. Application form: fully completed in English or German language and signed by the applicant

2. Passport: (a) its validity shall extend at least three months after the intended date of departure from the territory of the Member States or, in the case of several visits, after the last intended date of departure from the territory of the Member States; (b) it shall contain at least two blank pages; (c) it shall have been issued within the previous 10 years; (d) NO alteration or handwritten amendment concerning the data page

3. Two photographs: shall be in accordance with the international standards as set out in the International Civil Aviation Organization (ICAO)

4. Valid permit to return (if applicable) e.g. valid Indian Residency Permit or return visa to India for citizens of Bangladesh / Bhutan / India / Maldives / Nepal / Sri Lanka. For Tibetans travelling on Indian IC (yellow Identity Certificate) it is mandatory to hold a Return Visa (valid until at least three months after your intended return to India) apart from the stamped entry "No objection to return to India" (NORI) in the IC

5. Cover letter: explaining purpose of the trip

6. Documents for your trip: (a) Round-trip flight reservations - travel itinerary: airline reservation and proof of other means of travel within Austria/EU in case of onward travel (b) Proof of accommodation in Austria or letter of acceptance at the school's/ college/ university's dormitory (c) Travel medical insurance shall be valid throughout the territory of the Member States and cover the entire period of the person's intended stay or transit. The minimum coverage shall be Euro 30,000. Applicants for a uniform visa for multiple entries shall prove that they are in possession of adequate and valid travel medical insurance covering the period of their first intended visit. In addition a statement, declaring the awareness of the need to be in possession of travel medical insurance for subsequent stays, shall be signed

7. Confirmation of present student status e.g. original letter from school / college / university, student card, certificates, etc.

8. In case of Internship: Permission by the Austrian Labor Market Authority "AMS" ("Einzelsicherungsbescheinigung", "Entsendebewilligung", Anzeigebestätigung etc.), to be obtained by the Austrian employer
9. Certificate of admission or registration at an educational institute for the purpose of attending academic or vocational courses, or cover letter from the host company
10. Evidence of payment of tuition fee or acceptance of scholarship for the intended studies in Austria
11. Proof of sufficient funds: (a) Original bank statements of the last three (3) months and / or other funds available (pension etc.) (b) ITR: Income Tax Acknowledgement / ITR-V from the last three (3) years
12. If Applicable: Electronic letter of guarantee of sponsor - "EVE - Elektronische Verpflichtungserklärung"
http://www.bmi.gv.at/cms/BMI_Fremdenpolizei/einreise_visum/Visum_6.aspx
 - obtained by the sponsor at the competent "Fremdenpolizeibehörde" of the sponsor's district in Austria
13. Minor travelers: a) a minor accompanied by one parent shall provide a Original notarized NOC by the other parent, plus copies of parents passports or ID b) a minor travelling alone shall provide a Original notarized NOC by both parents / legal guardians, plus copies of parents passports or ID
14. Passport: (a) Copy of the present passport (data pages, pages with evidence of previous visa, travel) Original(s) of previous passport(s) or proof of loss
15. Contact details of the applicant: Operational email address, mobile number and business card

4.e. Checklist for Film Crews Visa

Weblink:https://www.bmeia.gv.at/fileadmin/user_upload/Vertretungen/New_Delhi/Dokumente/Visa_for_Film_Crews_Checklist_2019.pdf

1. Application form: fully completed in English or German language and signed by the applicant
2. Passport: (a) its validity shall extend at least three months after the intended date of departure from the territory of the Member States or, in the case of several visits, after the last intended date of departure from the territory of the Member States; (b) it shall contain at least two blank pages; (c) it shall have been issued within the previous 10 years; (d) NO alteration or handwritten amendment concerning the data page
3. Two photographs: shall be in accordance with the international standards as set out in the International Civil Aviation Organization (ICAO)

4. Valid permit to return (if applicable) e.g. valid Indian Residency Permit or return visa to India for citizens of Bangladesh / Bhutan / India / Maldives / Nepal / Sri Lanka. For Tibetans travelling on Indian IC (yellow Identity Certificate) it is mandatory to hold a Return Visa (valid until at least three months after your intended return to India) apart from the stamped entry "No objection to return to India".(NORI) in the IC
5. Travel medical insurance shall be valid throughout the territory of the Member States and cover the entire period of the person's intended stay or transit. The minimum coverage shall be Euro 30,000. Applicants for a uniform visa for multiple entries shall prove that they are in possession of adequate and valid travel medical insurance covering the period of their first intended visit. In addition a statement, declaring the awareness of the need to be in possession of travel medical insurance for subsequent stays, shall be signed
6. Letter regarding the Film Project from Cine Artist Association of India/ Film Federation of India
7. Documents required from the production company: (a) Cover letter detailing its professional background and filming history (b) Certificate of registration with the Indian Motion Pictures Producers Association/Film Chamber of Commerce (c) Abstract of screenplay in English language, detailing the intended scenes and locations to be shoot in Austria
8. Proof of funds from the production company: (a) Bank statements for the last three (3) months and / or other financial resources available (b) ITR of Production Company: Income Tax Acknowledgement for the last three (3) years
9. List of crew members with detailed kind of activity of each member, designation and justification of its uniqueness
10. Documents required from the individual Crew Members: (a) Professional curriculum with references and contacts from previous productions (b) ID from either Cine Artist Association of India/ Film Federation of India.(c) Evidence of professional education; affiliation with industrial union / occupational group (d) Salary certificate of the last three (3) months of present occupation(e) Original bank statements for the last three (3) months and / or other financial resources (f) Copy of the present passport (data pages, pages with evidence of previous visa, travel) (g) Original(s) of previous passport(s) or proof of loss
11. Documents required from Austrian Business partner: (a) Copy of Business License in Austria ("Gewerbeberechtigung") (b) Invitation letter detailing its professional background and filming history forwarded directly to the Austrian Embassy (original or pdf to: NEW-DELHI-KA@bmeia.gv.at) (c) Itinerary of indented shoot together with filming permits of each location
12. Documents required for the trip: (a) Proof of accommodation of film crew: Hotel reservation in Austria and other EU Member States (i.a.) (b) Round-trip flight reservations - travel itinerary: Airline reservation and proof of other means of travel within Austria/EU (i.a.)

13. If Applicable: Electronic letter of guarantee - "EVE" - „Elektronische Verpflichtungserklärung“

http://www.bmi.gv.at/cms/BMI_Fremdenpolizei/einreise_visum/Visum_6.aspx

- to be obtained from the Austrian business with the competent "Fremdenpolizeibehörde" at the appropriate regional office in Austria (if applicable)

14. In case minor travelers accompanies: a) a minor accompanied by one parent shall provide a notarized NOC by the other parent, plus copies of parents passports or ID b) a minor travelling alone shall provide a notarized NOC by both parents / legal guardians, plus copies of parents passports or ID

4.f. Checklist for Official Visits Visa

Weblink:https://www.bmeia.gv.at/fileadmin/user_upload/Vertretungen/New_Delhi/Dokumente/Visa_for_Official_Visits_Checklist_2019.pdf

1. Application form: fully completed in English or German language and signed by the applicant

2. Passport: (a) its validity shall extend at least three months after the intended date of departure from the territory of the Member States or, in the case of several visits, after the last intended date of departure from the territory of the Member States; (b) it shall contain at least two blank pages; (c) it shall have been issued within the previous 10 years; (d) no alteration or handwritten amendment concerning the data page

3. Two photographs: shall be in accordance with the international standards as set out in the International Civil Aviation Organization (ICAO)

4. Official Invitation from Austria

5. Verbal Note issued by the authority (ies) concerned confirming the identity of the applicant, purpose of journey (meetings, consultations, negotiations or events held by intergovernmental organization, international organizations etc.), period of intended stay, place of stay

6. Copy of the present passport (data pages, pages with evidence of previous visa, travel)

7. Travel medical insurance from our list of insurance companies or any other with the minimum coverage of Euro 30,000 , valid in entire Schengen states. (Please note: Only Diplomatic Passport and Official Passport holders are exempted from submission of travel insurance.)

4.g. Checklist for Transit Visa

Weblink:https://www.bmeia.gv.at/fileadmin/user_upload/Vertretungen/New_Delhi/Dokumente/Visa_for_Transit_Checklist_2019.pdf

1. Application form: fully completed in English or German language and signed by the applicant

2. Passport: (a) its validity shall extend at least three months after the intended date of departure from the territory of the Member States or, in the case of several visits, after the last intended date of departure from the territory of the Member States; (b) it shall contain at least two blank pages; (c) it shall have been issued within the previous 10 years; (d) NO alteration or handwritten amendment concerning the data page
3. Two photographs: shall be in accordance with the international standards as set out in the International Civil Aviation Organization (ICAO)
4. Valid permit to return 4 (if applicable) e.g. valid Indian Residency Permit or return visa to India for citizens of Bangladesh / Bhutan / India / Maldives / Nepal / Sri Lanka. For Tibetans travelling on Indian IC (yellow Identity Certificate) it is mandatory to hold a Return Visa (valid until at least three months after your intended return to India) apart from the stamped entry "No objection to return to India" (NORI) in the IC
5. Travel medical insurance shall be valid throughout the territory of the Member States and cover the entire period of the person's intended stay or transit. The minimum coverage shall be Euro 30,000. Applicants for a uniform visa for multiple entries shall prove that they are in possession of adequate and valid travel medical insurance covering the period of their first intended visit. In addition a statement, declaring the awareness of the need to be in possession of travel medical insurance for subsequent stays, shall be signed
6. Cover letter: explaining the purpose of the trip with itinerary
7. Visa or other entry permit for the third country of destination
8. Round-trip flight reservations - travel itinerary: airline reservation and proof of other means of travel, continuation flight tickets, proof of carrying out the onward journey
9. Proof of occupation: (a) Employed: Salary certificate of the last three (3) months of present occupation, employment contract plus company NOC to leave. Also, please mention official email address of the applicant or email address HR department on the application form OR business card mentioning the official email ID of the applicant. (b) Self-employed: GST certificate/ Import Export Certificate/ Certificate of Incorporation etc (c) Student: NOC from school / college/ University
10. Proof of sufficient funds: (a) Original bank statements of the last three (3) months and / or other funds available (pension etc.) (b) ITR: Income Tax Acknowledgement / ITR-V from the last three (3) years
11. Minor travelers: a) a minor accompanied by one parent shall provide a Original notarized NOC by the other parent, plus copies of parents passports or ID b) a minor travelling alone shall provide a Original notarized NOC by both parents / legal guardians, plus copies of parents passports or ID
12. Passport: (a) Copy of the present passport (data pages, pages with evidence of previous visa, travel) (b) Original(s) of previous passport(s) or proof of loss

13. Contact details of the applicant: Operational email address, mobile number and business card

4.h. Checklist for Incentive Group Visa

Weblink:https://www.bmeia.gv.at/fileadmin/user_upload/Vertretungen/New_Delhi/Dokumente/Visa_for_Incentive_group_Checklist_2019.pdf

1. Application form: fully completed in English or German language and signed by the applicant
2. Passport: (a) its validity shall extend at least three months after the intended date of departure from the territory of the Member States or, in the case of several visits, after the last intended date of departure from the territory of the Member States; (b) it shall contain at least two blank pages; (c) it shall have been issued within the previous 10 years; (d) no alteration or handwritten amendment concerning the data page
3. Two photographs: shall be in accordance with the international standards as set out in the International Civil Aviation Organization (ICAO)
4. Valid permit to return (if applicable) e.g. valid Indian Residency Permit or return visa to India for citizens of Bangladesh / Bhutan / India / Maldives / Nepal / Sri Lanka. For Tibetans travelling on Indian IC (yellow Identity Certificate) it is mandatory to hold a Return Visa (valid until at least three months after your intended return to India) apart from the stamped entry "No objection to return to India" (NORI) in the IC
5. Travel medical insurance shall be valid throughout the territory of the Member States and cover the entire period of the person's intended stay or transit. The minimum coverage shall be EUR 30,000. Applicants for a uniform visa for multiple entries may prove that they are in possession of adequate and valid travel medical insurance covering the period of their first intended visit. In addition a statement, declaring the awareness of the need to be in possession of travel medical insurance for subsequent stays, has to be signed
6. Documentation required from the Company sponsoring the incentive trip; (a) Proof of Company: A letter from lawyer / chartered accountant / Confirmation of Chamber of Commerce concerning evidence of established business, certificate of registration of company etc. (b) ITR: Income Tax Acknowledgement / ITR-V for the last three (3) years (c) Proof of funds: Original Balance certificate from the Bank. (d) Round-trip flight reservations - travel itinerary for the entire group: airline reservation and proof of other means of travel within Austria/EU in case of onward travel (e) Proof of accommodation for the entire group: Hotel reservation in Austria and other EU Member State in case of onward travel (f) Undertaking for the financial expenditure during the trip as well as for the safe return of group applicants. (g) Details of the contact person from the company, including email, phone no. (With extn.), if possible mobile no. (f) A consolidated list of all group applicants, to be sent directly to the Embassy by email and a copy to be attached with applications
7. Documentation required by the group applicants (individuals); (a) Cover letter explaining the association or business relations with the sponsor co., intended duration of stay, etc (b) Employed (Staff of sponsor co.): Salary certificate of the last three (3) months, employment

contract etc. Also, please mention official email address of the applicant or HR department on the application form OR business card mentioning the official email ID of the applicant. (c) Self-employed: The applicable CIN Certificate/ LLP certificate/ GST certificate/Import Export Certificate etc. (d) Personal ITR: Income Tax Acknowledgement / ITR-V for the last three (3) years (e) Proof of personal funds: Original bank statements for the last three (3) months and / or other financial resources

8. Copy of the present passport (data pages, pages with evidence of previous visa, travel). Original(s) of previous passport(s) or proof of loss

9. Original(s) of previous passport(s) or proof of loss